

TERMS OF REFERENCE

CLUB CAPTAIN & CLUB VICE-CAPTAIN

Purpose	As Directors of the Board of the Bathurst Golf Club, the Club Captain and Club Vice Captain are responsible for the control and management of all golf related activities at the Club
Key Responsibilities	<ul style="list-style-type: none"> • Planning and supervision of golf competitions • Ensuring the Club's Conditions of Play and Local Rules reflect the R & A's Rules of Golf, Golf Australia and Golf NSW requirements • Monitoring of participation levels across all levels of club events, including informal social participation • Accounting for the selection of all teams representing the Clubs • Assisting with the communication of golf related events to all members using the Club's web-site, Facebook page, Golf News, email etc • Chairing the Match Committee comprising the Men's Captain, Women's Captain, Vets Coordinator and Junior Coordinator and Golf Professional • Representing the Club at Association and Golf Australia's activities where required • Acting in good faith in the best interests of the club and its members • Committing the time necessary to discharge effectively their role as a Club Captain and Club Vice-Captain • Supporting the captains of the 4 Golf Committees
Resources required	R & A Rules of Golf Local rules and Conditions of Play Club By-Laws: Code of Conduct; Complaints Policy etc
Reporting	Report to the Board on a monthly basis <ul style="list-style-type: none"> • recommendations on golf related matters • achievements in the past month • upcoming events
Review and date	At the end of each term, a key activity of the Captains will be to review and revise their Terms of Reference, to ensure it continues to reflect the requirements of the role.
References	Constitution, Bathurst Golf Club Ltd Clause 16.5 Golf Aus: Golfer Retention Plan- Club Captain
Possible Challenges	Solutions